Residential Tenancies and Rooming Accommodation Act 2008 (Section 66)



Address of the rental premises		The Entry (and Exit) reports provide evidence of the condition of the premises at the beginning and ending of the tenancy. Take time to fill these forms in carefully. These		
	Postcode	documents may be referred to as evidence if there is a dispute over the bond refund at the end of the tenancy.		
Details of the tenant/s		Tenant		
1. Full name/s		1. Inspect the premises.		
Forwarding address		2. Mark each item on the list <i>clean, working, undamaged</i> (where applicable).		
	Postcode	3. Make a note of any extra items in the additional comments/information section.		
Phone Mobile	00.0000	4. Initial each page of the report. Give it to the lessor/agent as soon as possible once the agreement ends.		
Email		5. Talk to the lessor/agent if you disagree about the condition of the premises. Comments		
2. Full name/s		can be recorded in the <i>additional comments/information</i> section (Page 7) or by attaching a separate page.		
Forwarding address		Supporting documentation has been attached Yes No		
	Postcode	6. Retain the signed copy of the report from the lessor/agent.		
Phone Mobile		Lessor/agent		
Email		1. Inspect the premises.		
3. Full name/s		Include comments where you disagree with the tenant's report.		
		3. Initial each page of the report.		
Forwarding address	Postcode	4. Talk to the tenant if you disagree about the condition of the premises. Any agreement can be recorded in the additional comments/information section.		
Phone Mobile		5. Return a signed copy of the report to the tenant within 3 business days. Retain a copy		
Email		for at least one year after the tenancy agreement ends.		
Name/trading name of the lessor/agent		Note: The <i>Entry condition report</i> (Form 1a) is compared to this <i>Exit condition report</i> (Form 14a) at the end of the tenancy.		
		Do not send to the RTA—give this form to the lessor/agent, keep a copy for your records.		
Water meter reading at end of tenancy:				
Date				
Tenant/s initials 1. 2.	3.	Lessor/agent initials		

Residential Tenancies and Rooming Accommodation Act 2008 (Section 66)

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nsert Y / √ = Yes nsert N / X = No	Tenant/s	Lessor/agent
Norkir ONI = √N UBSU	Comments (if any)	Comment on tenant/s report

	8	8	<u> </u>	Comments (ii ai	· · · · · · · · · · · · · · · · · · ·		Continent on tenant/3 report	
Entry								
Doors/walls/ceiling	[
Windows/screens								
Blinds/curtains								
Fans/light fittings								
Floor/floor coverings								
Power points								
Lounge room								
Doors/walls/ceiling								
Windows/screens								
Blinds/curtains								
Fans/light fittings								
Floor/floor coverings								
TV/power points								
Air conditioner								
Family room								
Doors/walls/ceiling								
Windows/screens								
Blinds/curtains								
Fans/light fittings								
Floor/floor coverings								
TV/power points								
Air conditioner								
Tenant/s initials	1.			2.	3.	Lessor/agent initials		

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Residential Tenancies and Rooming Accommodation Act 2008 (Section 66)

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nsert $\mathbf{N}/\mathbf{X} = N_0$	Tenant/s	Lessor/agent
nsert Y / √ = Yes nsert N / X = No	Comments (if any)	Comment on tenant/s repor

	<u>> ا</u> ر		
Kitchen/meals			
Doors/walls/ceiling			
Windows/screens			
Blinds/curtains			
Fans/light fittings			
Floor/floor coverings			
Cupboards/drawers			
Bench tops/tiling			
Sink/disposal unit/ taps			
Stove top			
Oven/griller			
Exhaust fan/ rangehood			
Dishwasher			
Power points			
Dining room			
Doors/walls/ceiling			
Windows/screens			
Blinds/curtains			
Fans/light fittings			
Floor/floor coverings			
TV/power points			
Air conditioner			

Tenant/s initials 1. 2. 3. Lessor/agent initials

Exit condition report – general tenancies (Form 14a) Residential Tenancies and Rooming Accommodation Act 2008 (Section 66)

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Insert Y /√= Yes Insert N /X = No	ean	orking	Idamaged	

Tenant/s Comments (if anv)

Lessor/agent Comment on tenant/s report

	ŏ	ĕ	'n	
Bedroom 1				
Doors/walls/ceiling				
Windows/screens				
Blinds/curtains				
Fans/light fittings				
Floor/floor coverings				
Wardrobe/drawers/ shelves				
Power points				
Air conditioner				
Ensuite				
Doors/walls/ceiling				
Windows/screens				
Blinds/curtains				
Fans/light fittings				
Floor/floor coverings				
Bath/shower/ shower screen				
Wash basin/vanity				
Mirror/cabinet				
Towel rails				
Toilet				
Power points				
Exhaust fan				

Tenant/s initials Lessor/agent initials

Residential Tenancies and Rooming Accommodation Act 2008 (Section 66)

Trta	residential tenancies authority
Tra	tenancies authority

	be		Insert $\mathbf{Y}/\mathbf{J} = \mathbf{Yes}$ Insert $\mathbf{N}/\mathbf{X} = \mathbf{No}$
Tenant/	l ag	ا اق	Incort N/Y No
Comments (if	lan	[월 출	Insert $\mathbf{N}/\mathbf{A} = 100$

Lessor/agent Comment on tenant/s report

insert N /≯ = No	Clean	Workir	Jndan	Comments (if any)		Comment on tenant/s report			
Bedroom 2									
Doors/walls/ceiling									
Windows/screens									
Blinds/curtains									
Fans/light fittings									
Floor/floor coverings									
Wardrobe/drawers/ shelves									
Power points									
Air conditioner									
Bedroom 3									
Doors/walls/ceiling									
Windows/screens									
Blinds/curtains									
Fans/light fittings									
Floor/floor coverings									
Wardrobe/drawers/ shelves									
Power points									
Air conditioner									
Bedroom 4			•						
Doors/walls/ceiling									
Windows/screens									
Blinds/curtains									
Fans/light fittings									
Floor/floor coverings									
Wardrobe/drawers/ shelves		T							
Power points		\top							
Air conditioner									
		\top							
Tenant/s initials	1			2	3	Lessor/agent initials			

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Exit condition report – general tenancies (Form 14a) Residential Tenancies and Rooming Accommodation Act 2008 (Section 66)

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Insert Y /√= Yes Insert N /X = No	lean	/orking ndamaged	

Tenant/s Comments (if any)

Lessor/agent Comment on tenant/s report

	0	∃					
Bathroom							
Doors/walls/ceiling							
Windows/screens							
Blinds/curtains							
Fans/light fittings							
Floor/floor coverings							
Bath							
Shower/ shower screen							
Wash basin/vanity							
Mirror/cabinet							
Towel rails							
Power points							
Exhaust fan							
Toilet							
Toilet							
Doors/walls/ceiling							
Cistern							
Light fittings							
Exhaust fan							
Laundry			-				
Doors/walls/ceiling	Т						
Windows/screens							
Blinds/curtains	T						
Fans/light fittings							
Floor/floor coverings							
Wash tubs							
Washing machine/ dryer	\dagger						
Power points	\top						
Tenant/s initials	1.			2.	(3.	Lessor/agent initials

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Residential Tenancies and Rooming Accommodation Act 2008 (Section 66)

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Insert $\mathbf{Y}/\sqrt{\ }=$ Yes Insert $\mathbf{N}/\sqrt{\ }=$ No			iged
Insert $N/X = No$	_	(i)	ma

Tenant/s Comments (if any

Lessor/agent Comment on tenant/s repor

[]		Unda		Comn	nents (if any)		Comment on tenant/s report			
General										
Smoke alarms										
Security devices										
Electrical safety switches										
Hot water system										
Keys/locks/remotes										
Staircases/railings										
Wheelie & recycle bins										
Pool/equipment										
Street number/ letter box										
External walls										
Balcony/porch/deck										
Awning/gutters										
Paving/pergola										
Garage/car port/ storeroom										
Garden shed										
Gates/fences										
Grounds/garden										
External taps/hose										
Clothes line	Clothes line									
Solar panels										
Paths/driveway										
Additional comm	ents	s/information					Lessor/agent			
							Signature		Date	
							Print name			
Tenant 1						Tenant 3				
Signature Date			Tenant 2 Signature	Date	Signature		Date			
					D					
Print name					Print name	Print name				