

# How to check if you are owed any bond monies

# **Option 1: Login to RTA Web Services**

If you know your bond number, update your details using RTA Web Services. If you have any outstanding bond payments, they will be refunded to you automatically when your details are updated.

This is the quickest way to claim any monies owed to you.

## Option 2: Submit an online enquiry form

If you do not know your bond number, you can submit an Outstanding Bond Payments enquiry form through the RTA website. This will give our RTA processing team the information they need to search for and respond to you regarding any outstanding bond monies. You must be able to provide sufficient details related to your tenancy for the RTA to identify you. The RTA will assess if the details you provided match to any outstanding bond payments and will notify you via email within two weeks of your enquiry.

## Option 3: Email or post an Update your details paper form

Complete the RTA's Update your details form and email it to bondpayments@rta.qld.gov.au or post to RTA, GPO Box 390, Brisbane Qld 4001.



**Other languages**: You can access a free interpreter service by calling the RTA on 1300 366 311 (Monday to Friday, 8.30am to 5.00pm).

## **Further information**

For more information contact the Residential Tenancies Authority.



rta.qld.gov.au



1300 366 311



**RTA Web Services** 

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#### Disclaimer:

This fact sheet is prepared for information only. The Residential Tenancies and Rooming Accommodation Act 2008 is the primary source on the law and takes precedence over this information should there be any inconsistency between the Act and this fact sheet.

